

## Maine Fiber Frolic – 2020

### **The 20<sup>th</sup> annual Maine Fiber Frolic is scheduled for June 6 and 7, 2020 at the Windsor Fairgrounds, in Windsor, Maine.**

2020 is shaping up to be a fun, educational and family oriented event. The committee hopes you will help us with these goals. We encourage vendors and exhibitors to demonstrate their craft at their booth. Small farms and small businesses make up our wonderful community of artisans who are always willing to share their talents.

As you may remember we are now a non-profit - Maine Fiber Frolic, Inc. The volunteers are working hard behind the scenes to make another great year. To help us thank our volunteers we ask that you donate an item that will be raffled off to them. This is not mandatory, but will help us keep our volunteers happy and keep the frolic going. Someone will be around to collect the items on Sunday to collect the donated items if you wish to participate. Now, as a Non-profit Trade Organization [501(c) 6], which is a membership organization, \$5.00 of your registration fee will be your yearly dues. The annual meeting will be held Sunday morning before we open the gates and we will have the election of board of directors. Please attend to meet the dedicated volunteers and make your member voices heard. The board is always open to new members and suggestion to make the Frolic better than ever!

Enclosed is the registration form for vendors. **There have been some changes made in the registration packet. Please read the enclosed information carefully.** An early bird registration incentive – registrations post marked by March 13<sup>th</sup>, 2020 will pay a reduced booth fee. The early bird date relates to booth fee only. All booth reservations are on a **“first come, first served”** basis, providing your paperwork is **complete**. Those wishing to ensure an inside space in one of the 2 enclosed buildings must submit **all** necessary documents with their registration form. No space will be held for anyone. Registrations will be taken until April 30, 2020. No refunds will be given for cancelations after April 1, 2020.

There are 3 types of spaces available to vendors – enclosed buildings with cement floor; barns with roof and 4' side walls with dirt floor and tarred walkway; lots of lawn space for those who have a pop-up tent. There is limited electricity in one of the buildings, but the other building and the barns have outlets every 10 feet.

There has been some confusion in the past about registration for this event. This is **not a juried show**. If you return all the paperwork promptly, along with a check, you will be accepted, providing you meet our guidelines.

The facility, Windsor Fairgrounds, is centrally located, easy to access and offers everything that vendors expect at such an event. For vendors and exhibitors on-site camping with water and electrical hookups is available at \$17.50 per night.

All advertising has been separated from the vendor registrations. There is a form on the website, if you wish to advertise in the fair guide. Please download the form and follow the instructions.

For up-to-date information about plans for the Maine Fiber Frolic, follow us on Facebook. We also have a Ravelry group to get people talking about the Frolic!

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### Guidelines for vendors

**Sales information** - The intent of the Maine Fiber Frolic is to showcase fiber arts, fiber animals and other small farming ventures with a focus on Maine-made products. Products offered for sale should be related to fiber, the animals used to produce the fiber or small agricultural farming in general. This includes tools and equipment required to process fiber and/or operating a small farm. Preference will be given to U.S. made products, especially Maine-made products. All vendors are responsible for obtaining the necessary Maine Sales Tax documents and collecting tax on all sales.

**General information** - Vendors are required to remain open from 9:00am to 4:00pm both Saturday and Sunday. Set-up time is from 2:00pm to 6:00pm Friday or Saturday morning before 8:30am. **Vendors must have their vehicles off the fairgrounds and parked in designated areas before 8:30am, both days of the Frolic.** Vendors are responsible for obtaining the appropriate sales tax documents and collecting sales tax for items sold. When registering all vendors must provide proof of liability insurance (contact your insurance agent for details).

**Animal exhibitor information** - To avoid complications with interstate health regulations – **ONLY** animals originating from the state of Maine may be brought for exhibition or sale. This requirement does not include rabbits. Animals must be in good health and have current worming and vaccinations. Someone must be present with your animals at all times during hours open to the public. You are responsible for providing hay, grain, bedding, panels and clean up. Water is conveniently located at each barn. Again this year we are offering a **\$10 discount** to vendors who bring animals.

**Safety and Security** – We have an ambulance on site during the hours we are open to the public. There is onsite security in the form of an off duty police officer, who is scheduled from 8pm to 8am, both Friday and Saturday nights.

**Rabbit** vendors – please check your desire to be in the designated rabbit barn on the registration form.

**DO NOT** send your registration form without the certificate of liability insurance. Your registration will not be accepted without the certificate. No spaces will be held while you send additional paperwork. If you are a **returning vendor only** and your insurance policy renews between now and the Frolic, **write** a comment on the registration form telling me you will send a certificate at renewal. Just make sure you do send it! Certificates can be accepted via email from your agent.

### Maine Fiber Frolic Rules -

The rules of our event are simple - All vendors must be available both days from 9 a.m. until 4 p.m. **All vehicles must be removed from the fairgrounds 30 minutes prior to opening the gates to the public.** No pets are allowed on the fairgrounds. Take down of your display may begin at 4 p.m. on Sunday and not before.

**Please ensure that anyone working in your booth is made aware of the rules of the fairgrounds. Failure to abide by these rules will disqualify you from applying next year.**

### Mail registration form, certificate of liability insurance and check to:

Maine Fiber Frolic, Inc.  
197 Metcalf Road  
Winthrop, Maine 04364

**Questions?** Contact Cindy Arnold, vendor coordinator at 207-449-6850, mffvendors@gmail.com

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Please print **clearly** and complete each field - this information will appear on our website

**Name of Business:** \_\_\_\_\_

**Name of contact person:** \_\_\_\_\_

**Mailing address:**  
 \_\_\_\_\_  
 \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email address** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Description of products to be sold:**  
 \_\_\_\_\_  
 \_\_\_\_\_

<b>Include a Certificate of Liability Insurance</b>
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**Vendor Space Requirements – Note limitations.**

	No. Of spaces	
A – Inside Space – Inside booth spaces are approximately 10 feet square ( <b>Limit 2 spaces</b> ) (Limited electricity available)	\$100.00 ea.	<input type="checkbox"/>
B – Outside Barn Space – Covered with 4’ high walls on the outside. Each stall/booth space is 10’ square, dirt floor ( <b>limit 2 spaces</b> ) Check one ___ Dairy Cattle Barn ___ Rabbit Barn	\$75.00 ea.	<input type="checkbox"/>
C – Additional Barn Space – For livestock only. Stalls are 10’ square. Check animal type ___ Sheep ___ Goats ___ Llamas ___ Alpacas (Limit 1 space for sheep/goats; 2 spaces for llamas/alpacas) <b>Subtract \$20 from fee if vending and bringing animals</b>	<b>FREE</b> <b>- \$20.00</b>	<input type="checkbox"/>
Do you need panels? ___ No ___ Yes #/Size _____		
D – Lawn Space – Up to a 10’x20’ tent	\$75.00 ea.	<input type="checkbox"/>
E – <b>Add \$20.00 for registrations postmarked after 3/13/20</b>	<b>\$20.00</b>	_____
F - Add \$17.50 per night of camping (Friday and Saturday nights only) Check appropriate ___ Both ___ Friday Only ___ Saturday Only		_____
Total submitted		_____

I agree to abide by the guidelines as stated. I will ensure that anyone working for me will understand and follow the Maine Fiber Frolic rules. Failure to do so will be grounds to disqualify me from participating in the future.

**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**For Office Use Only: Rc'd** \_\_\_\_\_ **Check #** \_\_\_\_\_ **Ins** \_\_\_\_\_

**17** \_\_\_\_\_ **18** \_\_\_\_\_ **19** \_\_\_\_\_ **Space** \_\_\_\_\_